

KEY ASPECTS of NJ OPRA LAW

For Local Governments & School Districts

September 2, 2026 - Webinar

Approved by DCA - CMFO 2 CEUs - 2 Office Management & Ancillary Subjects

Approved by DCA - CCFO 2 CEUs - 2 Office Management & Ancillary Subjects

Approved by DCA - CTC -2 CEUs - General/Secondary

Approved by DCA- RMC - 2 CEUs - Records

Approved by DCA - CPWM - 2 CEUs - Government

Approved by DCA - QPA - 2 CEUs - Office Administrative/General Duties

Approved - CPA, RMA, PSA - 2 CPEs - Management

Approved by Rutgers University for CRPs - 2 Classroom Credits for CRPs..

Approved by Rutgers University for 2 CEUs in RPPO/RPPS 2 Management/Supervisory CEUs

10:00am–12:00 pm Webinar Timetable - Fee \$50 per person

The New Jersey Open Public Records Act (OPRA) mandates that government records be accessible to the public, with specific exceptions. Following June 2024 amendments (S2930), the law now restricts access to emails/texts, limits "overly broad" requests, and permits higher fees. Agencies generally must respond within seven business days.

Request Process: Requests must be submitted in writing to the specific government agency's custodian of records.

2024 Reform Changes: The revised law restricts access to personal information, limits requests from parties involved in litigation, and changes how attorney fees are awarded

Response Time: A records custodian must respond "as soon as possible," generally within seven (7) business days, though this can be extended.

Fees: Electronic records are often free, but physical copies have set fees, and the updated law allows for potential cost increases.

Exceptions: Not all records are public. Exceptions exist for public interest, security, or private information.

Appeals: Denials can be challenged through the Government Records Council (GRC) or via Superior Court.

Speaker: Mr. Frank F. Caruso, Executive Director, Government Records Council

CLAIMANTS CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalty of the law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

Just send your check with the application form!
You do not need to send us your Voucher for a separate signature since the presigned certification on the left can be attached to your voucher in lieu of sending it to us for a signature. This form has been determined by DLGS to meet the requirements of the statutes for this type of expenditure.



Michael F. Conti, Program Coordinator